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| **Audit Reference** |  | **Date** |  |
| **Audit Criteria** |  | | |
| **Audit Scope** |  | | |

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| **Findings Category** | | | | |
| **Major Nonconformity (Major NCR)** | **Minor Nonconformity (NCR)** | **Observation (O)** | **Conformance (C)** | **Note (N)** |
| Overall breakdown in management system requirements | Isolated lapse in requirements | Minute deviation from requirement but could lead to NC if left unattended | Demonstrates conformance to a requirement | For the purposes of information or making a record |

| **No.** | **Description** | **Criteria Reference** | **Finding** |
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